



# Histon Feast Application for Funding 2010

## Histon Feast

Due to the generous support of the residents of Histon and Impington monies raised from events during Feast Week can be distributed to local groups, organisations and charities that have applied for funding.

The Histon Feast Committee has set out some guidelines and criteria to assist those making applications on behalf of their group, organisation or charity

- **The group, organisation or charity should provide a benefit or service to the residents of the local community.** This does not mean that donations only go to local groups, organisations or charities. It does mean, however, that a donation should be put to a purpose the could benefit the local community. Examples that have been given support in recent years, but fall into a wider group, are Arthur Rank House, CAMSight
- **Applications for a specific purpose / project is preferred, rather than providing support to general funds,** e.g. The Bowls Club requested funding for a new top surface, the Bell Ringers requested funding for new ropes, the netball team requested funding for spare balls and a first aid kit
- **Groups, organisations or charities can apply for funding every two years after their previous application.** For example, if funding was received in 2008 an application can be submitted for 2010. The Histon Feast Committee has currently agreed 5 exceptions to the 'two year rule' -The Council Of Churches Holiday Club, The Histon Feast Community Minibus, Histon & Impington Mobile

Warden Scheme The Community Development Fund and Magpas Community First Responders.

- **All applicants are expected to assist the Histon Feast Committee by selling Feast programmes, counting money after the parade and where possible supporting events.**

## **Histon Feast Funding Cycle**

Applications must be received prior to the AGM which is held in February. The date of the AG M is published on the Feast Web Site and in the Parish Council Notice Board.

- A representative should attend the AGM to explain briefly why funding is required and how it meets the criteria set out on page 1
- Histon Feast Committee meet AFTER the AGM to decide which applications to support in principle
- Histon Feast takes place late June / early July
- Histon Feast Committee meet late summer to agree / confirm what support each application should receive according to how much money has been raised, the amount the organisation has applied for and the level of support was given during Feast Week by the organisation.
- Groups, Organisations and Charities are advised of the amount to be given, after this meeting and invited to a formal presentation evening in October when donations are distributed.

Please note - Histon Feast AGM Wed 17<sup>th</sup> February 2010 will be held in the Salvations Army Hall, Impington Lane commencing at 7.30pm.

**If any group, organisation or charity stops operating or closes its business within 12 months of receiving any funding from Histon Feast the donation must be reimbursed and any equipment not required should be returned to Histon Feast.**

## How to apply

Please complete the application form and deliver **no later than 31<sup>st</sup> January 2010** either by post or email to: Sandra Howarth Co Chair of Histon Feast Committee – 4 Aingers Road, Histon or [sandrah@histon-feast.co.uk](mailto:sandrah@histon-feast.co.uk)

Name of Group, Organisation or Charity

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Contact Name & Address

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Contact Telephone Number

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Contact email Address

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**What do you want the Histon Feast to Fund?** *(If it is a major project please give details and identify the specific part for which funding is being requested)*

**How much money is required?**

**Have you applied for financial support from any other sources to assist with your purchase/project?** *(If yes how much and from whom)*

**How will your request benefit Histon & Impington** (*please give details of who and how many people*)

**How does your request meet the Feast Committee Criteria?**

**If your request will not directly benefit Histon and Impington how will the villages benefit?**

**When exactly is this specific funding needed and how long will the benefit last?**

**When did your Group, Organisation or Charity last receive a donation from the Histon Feast?**

**Do you have any further information to support your application?**

Signature of Applicant

Date: